Employee Deferral Change Form

Plan Name: _____

Participant: _____

As a participant in the aforementioned retirement plan, I understand the retirement plan permits me to defer a portion of my compensation. The amount that I elect to defer will be withheld from my paycheck and paid by the company into the retirement plan on my behalf.

This salary deferral agreement remains in effect until I revoke or modify it. Modifications to the agreement are permitted as detailed in the governing plan trust document. I am also permitted to revoke my agreement at any time during the Plan Year.

The Plan also permits me to make "catch-up" contributions if I am age 50 or older. These are additional amounts that I may defer regardless of any other limits imposed by the Plan.

I hereby elect: *(✓) Check only one.*

1. ☐ To defer my pay by _____%. This election authorizes the company to withhold this amount from my paycheck, and shall remain in effect until I revoke or modify this election. Any questions regarding this election should be directed to the Plan Administrator.

2. ☐ NOT to defer my pay at this time. I understand that I may elect to defer my pay at a later date as the plan allows.

EXECUTED this _____ day of _____ , _____.

_____ _____

Participant Employer

(Return completed form to your company's Plan Administrator.)

EDCF-04A

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